June 2008

- 1. **Annual Update Paperwork** Part of the annual update paperwork is to complete a full Mental Status Evaluation (MSE). It is not enough to complete the section on the annual update under MSE; the provider must complete a full MSE form.
- Client Service Plan (CSP) There must be a baseline to the Symptoms or problems addressed in the CSP. The baseline must be in the first column or the second column (milestones) of the CSP. Reminder: NO PERCENTAGES ON THE CSP
- 3. Crisis Intervention A service, lasting less than 24 hours, to or on behalf of a beneficiary for a condition that requires more timely response than a regularly scheduled visit. Service activities include but are not limited to one or more of the following: assessment, collateral and therapy. Crisis intervention is distinguished from crisis stabilization by being delivered by providers who do not meet the crisis stabilization contact, site, and staffing requirements described in Sections 1840.338 and 1840.348. Special note: you cannot bill MediCal above 480 minutes for crisis intervention for a single day. This includes the total time of several clinicians or even other agencies.
- 4. **Chart Documentation** All clinicians/providers must use Version 4.0. All of the forms Version 4.0 can be found in the 2007 APT.