

## HEALTH CARE AGENCY/PUBLIC HEALTH ENVIRONMENTAL HEALTH INFORMATIONAL BULLETIN

To: Mobile Food Facility (MFF) / Food Vehicle Operations in Orange County (OC)

Subject: How to Obtain an OC MFF Permit

This is to notify MFF operators/owners of the requirements to obtain an MFF permit, which is addressed in the California Retail Food Code (CRFC), starting with section 114294. An MFF plan review and approval by this agency must be completed for each vehicle before an MFF health permit is issued to ensure that the most current health requirements are met. Proof of certification by the California Department of Housing and Community Development (HCD) is required before occupied trucks with power (i.e. generator, inverter etc) will be inspected and permitted. Once the MFF is built according to the approved plans and passes inspection then a valid OC health permit will be issued.

## PLAN REVIEW REQUIREMENTS for MFFs

Before starting food operations in OC, remodeling, or making a significant change in equipment, menu or operations, the proposed MFF design/construction, equipment, menu, and operations are reviewed during a plan review process. The Vehicle Plan Check Checklist reviews what needs to be included in your plan submission. Once the plans and plan check fees are submitted to OC Environmental Health (EH) at 1241 E. Dyer Rd., Ste. 120, Santa Ana, please plan for:

- 20 working days for the initial MFF plan review approval letter or a correction letter will be issued.
- If corrections are needed, submit the plan revisions/corrections.
- Plans submitted for review does not guarantee the plans will be approved.
- Do not build until you obtain a plan approval letter. The approved plan is valid for one year.
- Construct the MFF according to the approved plans.

## **INSPECTION**

This inspection will verify that the MFF is built according to the approved plans and operates in a safe manner. Before the inspection is conducted a health permit application must be submitted by the owner, health permit fees must be paid and proof of certification by HCD and approved commissary usage must be verified. To prepare for an inspection:

- Contact the MFF plan checker at 714-433-6416 for an inspection appointment at OC EH.
- Provide proof of certification by HCD. HCD may be contacted at 951-782-4420
- Provide proof of approved commissary usage (letter from an approved commissary). A commissary in not necessary for MFFs at community events approved by this agency. Please contact us for more information on this.
- Submit a vehicle permit application and pay the permit fees.

## **MFF PERMIT**

Once the MFF passes the final plan check and the operational inspection, a valid non-transferable OC health permit will be issued. This permit allows food vehicles to operate within OC as allowed by the cities/local jurisdictions.

MFFs which begin food operation in OC without submitting plans and obtaining an OC MFF permit are subject to immediate closure, and may be issued a Notice of Violation, with the associated fees. Repeat violations regarding these issues can result in chargeable re-inspections, legal action, permit suspension and/or permit revocation.

Staff are available to assist you with the plan review process by calling 714-433-6416.