



# OC Rideshare Program

## All-In-One Form



	First Name		Initial	Last Name		Employee ID
<b>Employee Name:</b>						
	Work Start Time	Work End Time	E-mail Address		Name of Supervisor	
<b>Contact Information:</b>						
	Agency/Department Name		Work Street Address	Work City	Zip Code	Work Phone
<b>Worksite Information:</b>						
	City where you live or begin your commute to work		Home Zip Code	Home County * (Circle one)		
<b>Commute Origination :</b>				OC	RC	SBC
				LAC	SDC	Other

\* OC (Orange County), RC (Riverside County), SBC (San Bernardino County), LAC (Los Angeles County), SDC (San Diego County)

These rideshare incentives and services are for County of Orange and Orange County Superior Court employees. The OC Rideshare Program Guidelines are printed on page two of this form and provide incentive details. Certain incentives will be reported as income. The startup incentives are one-time only and apply if no other startup subsidy was previously received for that mode.

### "Carpool/Vanpool Classifieds" - for those that want help finding a ride match

- Please list my work address, work city, work hours, work phone number, home city and first name on the Carpool/Vanpool Classifieds available on the OC Intranet so other employees can contact me about carpooling or vanpooling. The major cross streets where I live are: \_\_\_\_\_ and \_\_\_\_\_ (example: Main St. and Dyer Rd.)

### "Try-Transit-On-Us" - one-day or one-week ride for those that want to try public transit to commute

- Please reimburse me for a one-day or one-week train, rail or bus pass. I have attached my proof of purchase to this form. I have not received this incentive in the past and did not use this mode of public transit to commute to work during the last 90 days. Mail my reimbursement to my home address of: \_\_\_\_\_ CA \_\_\_\_\_ (address) \_\_\_\_\_ (city) \_\_\_\_\_ (zip code)

### "Start-A-Vanpool" - \$300 + \$300 e-Cards for those that lease a vanpool vehicle to commute

- I certify that I have leased a vanpool vehicle to share the commute with three or more County of Orange or Superior Court employees. Please send me the required Vanpool Information Form where I will list the roster, route and vehicle lease information.

### "Get-A-Charge-On-Us" - \$100 e-Card for those that lease or purchase an electric vehicle (EV or PHEV) to commute

- I certify that within the last 90 days, I have leased or purchased an electric vehicle (EV or PHEV) to commute to work. Type: \_\_\_\_\_ Date of Lease: \_\_\_\_\_ or Date Purchased: \_\_\_\_\_. Attach a copy of lease or proof of purchase.

### "Club Rideshare" - \$40 e-Card for those registering for the first time and tracking 20 rideshare event dates

- I am a first time registrant and have tracked the 20 dates that I have commuted by ridesharing (carpool, vanpool, bus, train, bike, or walk) within 90 days. (This is a one-time incentive and not available to employees that have already received the Commuter Choice Registration, Get-A-Charge or Start-A-Vanpool Incentives. See the OC Rideshare Program Guidelines for additional details.)

Date 1	Date 2	Date 3	Date 4	Date 5	Date 6	Date 7	Date 8	Date 9	Date 10
Date 11	Date 12	Date 13	Date 14	Date 15	Date 16	Date 17	Date 18	Date 19	Date 20

Name of referring Club Rideshare member (optional):		Rideshare commute mode used most (carpool, vanpool, bus, train, bike, walk):	
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**Authorization:** By submitting this form, I acknowledge that I have read the OC Rideshare Program Guidelines and I understand that above information may be used by the OC Rideshare Program office to organize carpools, vanpools or distribute requested information. I understand that certain incentives will be reported as income.

**Pony Mail to Rideshare, Bldg 10, 1<sup>st</sup> Floor  
(Allow two weeks for processing)**



# OC Rideshare Program Guidelines



These incentives are managed by County Executive Offices - HRS and are for all County of Orange and Orange County Superior Court employees. If you have agreed to be matched with potential rideshare partners, you are agreeing that your work contact information will be shared with other employees interested in carpooling or vanpooling. It will be your responsibility to contact individuals you are matched with should you desire to participate in a carpool or vanpool arrangement. Participation is voluntary. Ridesharers are completely responsible for the operation of their carpools or vanpools. The County of Orange has no responsibility or liability for any claims, expenses or damages resulting from any individual's participation in a rideshare mode. Certain incentives will be reported as income. For questions, please call (714) 647-1931 or [rideshare@ocgov.com](mailto:rideshare@ocgov.com).

	Incentive (Form)	Who Should Apply	Details
1.	<b>Guaranteed Ride Home</b> ( <a href="#">GRH Authorization form</a> )	Any employee who has used a ride share mode on the day that a valid emergency situation arises.	<b>Free Taxi Ride Home</b> - Valid emergencies are unplanned situations such as family emergencies, illness, or unscheduled overtime. Planned or scheduled trips are not valid emergencies. Limited to two taxi ride trips per year.
2.	<b>Carpool/Vanpool Classifieds</b> (All-In-One)	Any employee interested in finding a carpool or vanpool match with fellow employees.	<b>Match Lists</b> - Employee contact information is added to the carpool/vanpool interest list posted on the OC Intranet and shared with other employees. Employees can also register with the regional rideshare agency ride match services through <a href="http://www.ridematch.info">www.ridematch.info</a> or <a href="http://www.go511.org">www.go511.org</a> or by dialing 511.
3.	<b>Try-Transit-On-Us</b> (All-In-One)	Any employee who purchases a one-day or one-week ticket or pass on a public transit mode not used to commute to work in the past 90 days.	<b>Free Ride</b> - Employee will be reimbursed for a one-day or one-week ticket/pass by submitting proof of purchase. This is a one-time per mode incentive. For transit schedules and instruction for purchasing one-day passes, go to <a href="http://www.metrolinktrains.com">www.metrolinktrains.com</a> or <a href="http://www.octa.net">www.octa.net</a> .
4.	<b>Commuter Choice Program</b> ( <a href="#">Voluntary Payroll Deduction Authorization</a> )	Employees who purchase bus, train or vanpool tickets on a monthly basis through the payroll deduction process.	<b>Tax Savings</b> - This program allows the use of pretax dollars (up to the amount established by the IRS) per month on approved commuting options (reducing your taxable income). Commuter Choice Program Guidelines are provided on the Voluntary Payroll Deduction Authorization Form.
5.	<b>Commuter Choice Registration Incentive</b> ( <a href="#">Voluntary Payroll Deduction Authorization</a> )	Employees that register for the first time for the Commuter Choice Program and participate for more than two months.	<b>\$30 to \$100 e-Card</b> - First time participants may be eligible for an e-Card after the second month of valid payroll deductions for transit and vanpool fares purchased - \$30 for OCTA E-Pass, \$50 for Vanpool Vouchers, \$75 for OCTA Express passes, \$100 for Metrolink monthly passes plus automatic enrollment in <b>Club Rideshare</b> .
6.	<b>Start-A-Vanpool</b> (All-In-One)	Any employee that leases a vanpool vehicle for sharing the commute ride with at least three other County of Orange employees.	<b>\$300 + \$300 e-Card</b> - The employee leasing the van receives a \$300 e-Card three months after lease is signed, automatic enrollment in <b>Club Rideshare</b> and another \$300 e-Card at six months. Vanpool must be in use during each consecutive three month period. Must provide the roster, route and vehicle lease information.
7.	<b>Get-A-Charge-On-Us</b> (All-In-One)	Any employee that leases or purchases an electric vehicle or PHEV within the last 90 days to commute to work.	<b>\$100 e-Card</b> - The employee who has leased or purchased an electric vehicle or a PHEV will receive a \$100 e-Card and automatic enrollment in <b>Club Rideshare</b> by submitting a copy of the lease or proof of purchase.
8.	<b>Club Rideshare</b> (All-In-One)	Any employee who rideshares at least 20 work days in a three month period. * Restrictions apply.	<b>\$40 e-Card*</b> - Register for the first time and track 20 rideshare events. Members can renew annually for a <b>\$15 e-Card</b> . New and renewing members are eligible to win monthly drawings for <b>\$25 e-Cards</b> . Refer a new member for a <b>\$10 e-Card</b> when they enroll. Members will receive a special monthly e-Bulletin previewing <b>special discounts</b> , alerts and fun things for rideshare participants. Members will receive an annual renewal notice.  * Not available to employees that have already received the Commuter Choice Registration Incentive, Get-A-Charge or Start-A-Vanpool Incentives.
9.	<b>\$2/day Incentive and RidesharePlus</b>	Any employee living in the Inland Empire (western Riverside County and San Bernardino County), and Orange County as this incentive is funded by those counties.	<b>Gift Cards</b> - \$2 per day for new ridesharers for the first 3 months. Continuing rideshare participants may be eligible for a special Entertainment Book containing discount coupons. Apply on-line at <a href="http://www.ierideshare.com">www.ierideshare.com</a> using the code of <b>OC333</b> for the Inland Empire incentive. Or, click <a href="#">here</a> for the Orange County incentive application.
10.	<b>OCTA Vanpool Lease Reduction</b>	Any vanpool group that meets the criteria established by OCTA.	<b>\$400 Discount</b> - Vanpool groups can get a reduction in the monthly lease amount up to \$400 per month. Forms and guidelines are provided by the vanpool leasing company and OCTA - <a href="http://www.octa.net">www.octa.net</a> for more information.