HIV Planning Council

# HIV PLANNING COUNCIL

http://ochealthinfo.com/hiv/council

**Wednesday, June 13, 2012**

Public Health Services Training Center (1729E)
1725 West 17th Street
Santa Ana

**MINUTES**

Para solicitar una copia de estos minutos en español póngase en contacto con Iris Corpus al (714) 834-8399 o ICorpus@ochca.com.

**Chair:** Alex Trac **Recorder:** Iris Corpus

**Voting Members Present:** Ray Angulo, Mitch Cherness, Kelly Gomez, Sarah Kasman, John Larson, Leslie Lindgren, Shelly Lummus, John Paquette, Christopher Ried, Jeremiah Tilles, Alex Trac, and Jennifer Vivar

**Affiliate Members Present:** Rutherford Cravens

**Voting Members Absent:** Amanda Acabeo, Renee Austin (Notification Received) (Rutherford Cravens sat in as the voting member for Renee Austin. This is in accordance with the Planning Council Bylaws, Article III, Section 4.), Clayton Chau (LOA), and Donna Fleming

**Affiliate Members Absent:** None

**Staff:** Jane Chai, Iris Corpus, Melissa Corral, Tamarra Jones, and Sheila Refoy

**Guests:** Ignacio Alvarez, Bobby Avalos, Cory Bodahely, John Bower, Michael Brown, John Earl, Vanessa Fernandez (Alta Med), Joey Goodgone, Thomas Harris, Jeffrey Howell, Darcey Johnston (Straight Talk Inc.), Michael Lehman, Irene Magana (HCA Clinic), Joe Parsakis, Andres Quintana (Alta Med), Rolf Ramiro (Shanti), Felipe Rodriguez, Lazaro Sanchez, George Smith (ASF), Pamela Smith, Jane Smith, Alejandro Uroza, Ricardo Velasco, Oscar Villar, Christina Weckerly-Ramirez (REACH), Daniel Womack, Earl Yurivilca,

**Item I. Call to Order:**
Alex Trac called the meeting to order at 6:05pm.

**Item II. Welcome & Introductions:**
Alex Trac welcomed all in attendance. Members and guests introduced themselves.
A moment of remembrance was held. The Pledge of Allegiance was performed. A quorum was established.

**Item III. Approval of Agenda:**
Mitch Cherness put forward a motion to approve the agenda. Jeremiah Tilles seconded the motion. The motion passed by consensus.

**Item IV. Approval of May 9, 2012 Minutes:**
Jennifer Vivar put forward a motion to approve May 9, 2012 minutes with corrections. Sarah Kasman seconded the motion. The motion passed by consensus.

**Item V. Public Comment:**
There was no public comment.

**Item VI. Planning Council Member Acknowledgement:**
Mitch Cherness acknowledged John Paquette and Jennifer Vivar.

**Item VII. Planning Council Training:**
The Planning Council participated in a training exercise.

**Item VII. Low Income Health Program (LIHP) Update:**
Irene Magana, from the Health Care Agency 17th Street Care Clinic, provided a LIHP update. The updated FAQs is available on the HIVPAC website: http://www.ochealthinfo.com/hiv/lihp.

**Item VIII. Approval of Final FY 2011 Final Expenditures and Carryover:**
Tamarra Jones provided an overview of the FY 2011 Final Expenditures and Carryover amount (see handout). Ray Angulo put forward a motion to approve the FY 2011 Final Expenditures and Carryover request for up to $150,000. John Paquette seconded the motion. Public comment was made regarding service utilization and expenditures for dental. The motion passed by consensus.

**Item IX. Committee Reports:**
A. Executive Committee: Alex Trac reported that the Executive Committee discussed the Evaluation of the Administrative Mechanism.

B. Priority Setting, Allocations, and Planning Committee (PSAP): Ray Angulo reported the committee reviewed service utilization data, the FY 2011 Quality Management Outcome report, and information regarding the early identification of individuals living with HIV. The committee also discussed future needs assessment topics.

C. Membership Committee: John Larson reported the committee reviewed three applications and held two interviews. The committee will make applicant recommendations to the Council in July to allow for additional applicants as a result of Open House activities. John acknowledged Amanda Acabeo and Jennifer Vivar for their participation at the AIDS on the Frontline conference.

D. Housing Committee: Shelly Lummus reported that the Orange County Housing Authority presented information on the tenant-based rental assistance program. The Housing Committee will not meet in July.

E. Client Advocacy Committee (HCAC): Rutherford Cravens reported that there was a Shelter Plus Care Program and Low Income Health Program update presentation at the last meeting.

F. Prevention Planning Committee (PPC): Jane Chai reported that an extension was granted to submit the Comprehensive Plan at the end of June. The PPC also reviewed Chapter 3 of the Plan, Reducing New HIV Infections.

**Item X.** **Staff Reports:**

A. HIV Planning and Coordination (HIV PAC): Jane Chai provided an overview of the FY 2011 expenditure and service utilization report (see handout).

Tamarra Jones introduced Melissa Corral as the new front office staff for the HIV Planning and Coordination Unit. Tamarra shared that an offer has been made to fill the vacancy left by Sarah Corella.

Tamarra shared that the Client Satisfaction Survey is available online. Hard copies of the survey are also available at provider locations. The survey should only be completed once.

Jane Chai reported that the Ryan White QM Committee will meet to review Chapter 4 of the Comprehensive Plan, Increasing Access to Care and Improving Health Outcomes.

B. Contract Development and Management: Sheila Refoy reported that the new contract for housing services was approved by the Board of Supervisors on May 22, 2012.

**Item XI.** **Matters from the Chair:**

There were no matters from the Chair.

**Item XII.** **Member's Privilege/Announcements:**

There were no announcements.

**Item XIII.** **Adjournment:** Alex Trac adjourned the meeting at 7:45pm.