

Education and Professional Reimbursement Program (EPRP)-changes

Effective 2/9/11-the Auditor Controller mandates all Education and Professional Reimbursement Program (EPRP) claims must be submitted on the updated form: F0003 EPRBL (2/2011). This form should be downloaded, completed and printed out by the claimant. Form is accessible by clicking the hyperlink below.

http://intra2k3.ocgov.com/AC%20Intranet/CentralOperations/ClaimsDisbursing/AccountsPayable/Forms/Educational%20&%20Professional%20Reimbursement%20Form.pdf

This form includes new code fields.

For SSA employees:

Employee ID:(found on VTI)

Unit: (found on VTI)

Fund Code is 100

Budget Code: **063**

The completion and submission process is otherwise unchanged for claimants.