

ORANGE COUNTY SOCIAL SERVICES AGENCY

ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL

Subject: Orangewood Children's Home (OCH) Overtime Policy Non-OCH Staff
Number: C 42

Approved: Signature on file

Date: 03-17-04

POLICY

SSA employees in classifications other than the Group Counselor series may be allowed to work overtime at OCH when OCH staff cannot meet staffing requirements. OT is scheduled at the discretion of management. Nothing in this procedure is intended to grant any employee any rights related to OT.
