

ORANGE COUNTY SOCIAL SERVICES AGENCY

ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL

Subject: Classification Requests

Number: C 2

Approved: Signature on file

Date: 03/10/08

POLICY

All classification requests will be made on a [Position Classification Request](#) (PCR) form. Pursuant to the Memo Of Understanding (MOU) provisions of the applicable representation unit, the Social Services Agency (SSA) Human Resources Career Development (HRCDD) will perform the requested study to determine the appropriate classification action for the position.
