Personal and Incidental Needs (P & I) Allowance For Foster Care Children

Number: 45-300

Date: 9/1/1988
Revision: 12/1/2007

PURPOSE

The purpose of this procedure is to provide a means of allowing personal and incidental needs for Foster Care children who are hospitalized and to ensure Medi-Cal coverage for children who have not received public funding during the month of medical need. This allowance is authorized by Resolution Number 78-1405, adopted by the Board of Supervisors effective October 1, 1978.

APPROVED

This policy was approved by Mike Ryan, Director of CFS, on 2/19/2010. *Signature on file.*

POLICY

Resolution 78-1405 specifies an allowance of twenty-seven dollars ($27.00) to be provided from County funds. The amount is to be allowed on a monthly basis and is not to be considered as a specific daily allowance. At any time that it appears that the child will be hospitalized for more than two weeks, the allowance may be made if the need exists and the need cannot be met by a continuing Foster Care payment. The allowance is available to any hospitalized child who has been receiving Federal or State foster care.
Since the payee is the hospital, the money will be deposited with the hospital. If a balance remains when the child is discharged, that balance will be given to the child's caretaker for helping to meet the child's needs.
If the hospital refuses payment, the payment shall be made payable to Orange County Social Services Agency and deposited into the child's Conserved Fund account. This money, when released after the month of deposit in the Conserved Fund account, is property and is not considered income to the child.

REQUIRED FORMS HYPERLINKS

Form Name	Form Number
Foster Care Application (FCAPP)	F063-28-307
Placement Information Change (PIC)	F063-28-301
County Funds Request	F063-25-415
Foster Child's Data Record and AFDC-FC Certification	SOC 158A

PROCEDURE

REQUIRED ACTION

The following actions must be completed when the need exists for personal and incidental payment allowance for a child in Foster Care.

Responsibility	Step	Required Action
Senior Social Worker	1.	Determines whether the need exists for personal and incidental payment (P & I) allowance of $27 for the child who is hospitalized and not in receipt of AFDC-FC. This amount is not considered as a daily allowance and is not prorated.
	1.	Sends Foster Care Application (FCAPP) (F063-28-307) or Placement Information Change (PIC) (F063-28301) via email to the appropriate email account, either FCAPP or Foster Care E-mail account (FCE). The Data Entry Technician (DET) notifies the Eligibility Technician (ET) of child's hospitalization. A hard copy of the SOC 158A with an original signature is also submitted.

OCSSA

Intake ET	1.	Receives FCAPP or PIC from FCAPP or FCE account requesting placement into a hospital needing P & I. It contains the name and address of the payee. Clothing allowances are not appropriate in cases receiving this allowance.
	1.	Requests and opens initial Medi-Cal for the child on MEDS and on CalWIN under 45 aid code.
Senior Social Worker	1.	Sends County Funds Request to ET. Responsible for releasing funds to cover the P & I needs of a child.
Intake ET	1.	• Receives County Funds Request in the amount of $27 per month from the date the child is hospitalized for up to six months. • Enters the placement information in CalWIN and authorizes the P & I payment allowance.
	1.	Completes referral to **RSDI/SSI PROJECT** ET to apply for Supplemental Security Income (SSI) benefits for the child.
	1.	Gives cases to Data Entry Technician to assign case to Continuing ET.
Senior Social Worker	1.	Determines whether the child will continue to be hospitalized. Notifies ET of any placement changes.
Continuing ET	1.	Once child begins to receive Supplemental Security Income (SSI) benefits, the monthly P & I allowance will increase to $49.00 per month. A revised County Funds request needs to be requested from the Senior Social Worker (SSW) prior to the issuance of the increased P & I allowance.
	1.	When the child is eligible to SSI, P & I payments are made initially by county funds. SSA becomes payee of the SSI P & I payment and reimburses county funds.
Senior Social Worker	1.	Determines whether the child will continue to be hospitalized. Notifies ET of any placement changes.

OCSSA