

ORANGE COUNTY AMBULANCE RULES AND REGULATIONS Section 504: Ground Ambulance: Personnel Files

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Revised: 7/16/038/2/2013

ARTICLE V. RECORDKEEPING AND FEES: GROUND AMBULANCE

Section 504: Ground Ambulance: Personnel Files

AUTHORITY

County of Orange Ambulance Ordinance No. 3517

Every ambulance service operator provider shall maintain a personnel file (electronic or paper) for each attendant and dispatcher employed employee.

- A. Each attendant medical provider personnel file shall include:
 - A copy of a current and all required valid California EMT-I certificatemedical 1. certificates and or licenses.
 - A copy of a current and valid Orange County Ground Ambulance Medical 2. Transportation Attendant license Accreditation, or approved equivalent.
 - A copy of a currentary required orientation and valid medical examiners cardtraining 3. documentation.
 - A copy of any disciplinary records.
- B. Each dispatcher file shall include:
 - 1. A copy of any certification which may be required for employment.
 - 2. A record of adequate training in radio operation and protocols and emergency response area(s) served, prior to the dispatcher dispatching calls.

Note: For purposes of this Section, "adequate" training of a dispatcher shall be that which meets state standards, if any, or county requirements.

Authority Cited for Section 504: County of Orange Codified Ordinances, Section 4-9-11(a), (b), (c), and 4-9-14(a).

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Approved:

P/P: 720.00-504 Reformatted: March, 2004