



**ORANGE COUNTY AMBULANCE RULES AND REGULATIONS**  
**Section 506: Ground Ambulance: Ambulance Files**



~~ARTICLE V. RECORDKEEPING AND FEES: GROUND AMBULANCE~~

~~Section 506: Ground Ambulance: Ambulance Files~~

~~I. AUTHORITY~~

~~County of Orange Ambulance Ordinance No. 3517~~

~~II. Every ambulance service operator shall maintain a file (electronic or paper) for each ambulance.~~

~~III. Each ambulance file shall contain:~~

~~A. Shift checkout sheet which includes a listing of:~~

- ~~1. All ~~Department~~ required equipment.~~
- ~~2. Names of the ambulance crew documenting the checkout sheet.~~
- ~~3. Ambulance identification.~~
- ~~4. Date and time checkout performed.~~
- ~~5. Name of supervisor whom shift checkout sheet was submitted to per company policy.~~

~~B. The shift checkout sheet shall be maintained in the ambulance file for at least thirty (30) days.~~

~~C. Proof of Insurance.~~

~~D. Vehicle purchasing/leasing and maintenance records.~~

~~E. Proof of CA DMV registration.~~

~~F. Records of initial Med-9 radio testing by Orange County Sheriff's Department or approved equivalent.~~

~~NOTE: Authority Cited for Section 506: Section 4-9-14(a).~~

Approved:

P/P: 720.00-506  
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