



Subject: eGovernment Comment Policy	Number: eGov-006
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I. PURPOSE

The purpose of the County's eGovernment Comment Policy is to make the public aware of the County's terms for participating in County online discussions and to establish policy which identifies the types of public comment that may be considered inappropriate and subject to deletion from County online discussion sites.

II. APPLICABILITY

This policy applies to all County of Orange online sites that permit public comment, including but may not be limited to: websites, portals, blogs and social networking sites.

III. RESPONSIBILITY

Agencies/Departments that establish and administer online discussions are responsible for ensuring policy compliance.

IV. POLICY

1. County Agency/Department Online Sites that permit public comment (websites, portals, blogs, county established social network sites, etc.) shall prominently display the County's Comment Policy on each online page that displays discussion content.
2. When possible, online discussions shall be moderated by a designated moderator, appointed to the purpose of the discussion forum.



3. Comment postings that do not comply with the County's Comment Policy shall be rejected when received via a moderated online discussion, and promptly removed from public view, when received via an unmoderated discussion. This includes, but is not limited to, statements, links, video, images, documents, etc.
4. The County's Official Online Comment Policy is:

COMMENT POLICY:

The County of Orange welcomes you and your comments.

The purpose of this discussion is to present information relevant to the stated purpose of this site, regarding matters of public interest in the County of Orange, including its many residents, businesses and visitors. We encourage you to submit your comments, but please note this is a moderated online discussion site and not a public forum.

Please note that the comments expressed on this site do not necessarily reflect the opinions or positions of the County of Orange, its officers, agents, affiliates, or employees. If you have any questions concerning the operation of this online moderated discussion site, please contact us at _____.

By posting anything to this site, you agree to the following terms:

- Users will treat others with respect.
- Users warrant that they own or have permission to post the information contained in their postings, including but not limited to video, photos, or digital reproductions and that no copyright or trademark infringement has taken place due to posting it on this site. Further, the County of Orange does not guarantee or warrant that any information posted by users on this site is correct, and disclaims any liability whatsoever for any loss or damage resulting from reliance on any such information.
- Users of this site do not retain any rights over their postings. Postings are intended for public view and any personal information posted constitutes a waiver of any rights to privacy or confidentiality.
- Once posted, the County of Orange reserves the right to delete submissions that contain vulgar language, personal attacks of any kind, or offensive comments that target or disparage any ethnic, racial, or religious group. Further, the County of Orange also reserves the right to delete comments that are: (i) spam or include links to other sites; (ii) clearly off topic; (iii) advocate illegal activity; (iv) promote particular services, products, or political organizations; or (v) infringe on copyrights or trademarks.



V. RELATED REFERENCES

1. County Social Media Use Policy
2. eGovernment Appropriateness of Content Policy
3. eGovernment Policies and Standards Series

Revision History:

<i>Revision No.</i>	<i>Revision Date</i>	<i>Author</i>	<i>Description</i>
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