



DATE:

November 12, 2009

TO:

**Development Processing Review Committee** 

FROM:

Francisco Alonso Assistant Director, OC Planning

SUBJECT:

DPRC Meeting Minutes - October 14, 2009

A meeting of the Development Processing Review Committee was held on Wednesday, October 14, 2009, at 8:30 a.m. in the H. G. Osborne Building, on the Third Floor, in Conference Room 313.

The following persons were in attendance:

### **MEMBERS**

Fred Ameri – RBF Consulting (5<sup>th</sup> District)

Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)

Thomas Grable – Thomas Grable & Associates (5<sup>th</sup> District)

Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)

Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)

Carl Taylor – Huitt-Zollars, Inc. (4<sup>th</sup> District)

#### **GUESTS**

Jeff Okamoto – RBF Consulting Jessica Toohey – Huitt-Zollars, Inc.

#### **STAFF**

Cynthia Baker – OC Planning, Manager, Customer Service
Laree Brommer – OC Planning, Manager, Land Use Planning
Mahrooz Ilkhanipour – OC Planning, Manager, Building & Grading Plan Check
Rick LeFeuvre – OC Public Works, Acting Planning Director
Juanita Smithey – OC Planning, Recording Secretary
Michael Wellborn – OC Planning, Manager, Code Enforcement

### **MEMBERS ABSENT**

Douglas Cox – County of Orange, BOS (4<sup>th</sup> District)
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)
Jackie Hare – J. L. Hare Associates, Inc. (Co-Chair) (2<sup>nd</sup> District)
Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)

# 1. Approval of Meeting Minutes for September 9, 2009

The meeting minutes for September 9, 2009, were moved by Tom Grable for approval and seconded by Mike Recupero.

# 2. Planning Department Update

- a. Introduction of Rick LeFeuvre as the Acting Planning Director.
- b. Customer Service Section updates
  - Cynthia Baker distributed handouts.
  - Cynthia Baker to work with Jay on flowcharts and bring item back to discuss next month.
- c. Planning Audit Update
  - Jess Carbajal discussed the Task Force of County staff which was formed by Chair Bates.
  - Discussed APPS status currently being reviewed.
  - Monthly progress reports are being provided to the Board of Supervisors.
  - Planning requested a list of APPS requirements from the DPRC members.
  - Discussed lowering fees and hybrid approach (Flat fees/Time & Materials).

# 3. Model Landscape Ordinance Update

- Mike Wellborn indicated the deadline is the end of this year.
- Workshop was held at Planning Commission regarding ordinance in September.
- Planning Commission hearing held October 7, 2009 discussed item.
- Item going before Planning Commission on November 4, 2009.
- New ordinance will go before Board of Supervisors in December.

## 4. Other Business

No other business discussed.

# 5. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, November 19, 2009, at 8:30 am.